



**Committee:** Overview and Scrutiny Committee  
**Date:** Tuesday 15 October 2019  
**Time:** 6.30 pm  
**Venue:** Bodicote House, Bodicote, Banbury, OX15 4AA

### **Membership**

<b>Councillor Lucinda Wing (Chairman)</b>	<b>Councillor Tom Wallis (Vice-Chairman)</b>
Councillor Mike Bishop	Councillor Phil Chapman
Councillor Chris Heath	Councillor Shaida Hussain
Councillor Tony Mephram	Councillor Ian Middleton
Councillor Perran Moon	Councillor Sandra Rhodes
Councillor Les Sibley	Councillor Bryn Williams

## **AGENDA**

Overview and Scrutiny Members should not normally be subject to the party whip. Where a member is subject to a party whip they must declare this at the beginning of the meeting and it should be recorded in the minutes.

- 1. Apologies for Absence and Notification of Substitute Members**
- 2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

- 3. Minutes (Pages 1 - 4)**

To confirm as a correct record the minutes of the meeting held on 3 September 2019.

- 4. Chairman's Announcements**

To receive communications from the Chairman.

**5. Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

**6. Waste and Recycling**

The Assistant Director Environmental Services will give a presentation on Waste and Recycling in Cherwell District.

**7. Grass Verges and Green Spaces**

The Assistant Director for Environmental Services and the Street Scene & Landscape Services Manager will give a presentation on Grass Verges and Green Spaces in the Cherwell District.

**8. Statutory Guidance on Overview and Scrutiny in Local and Combined Authorities (Pages 5 - 40)**

Nick Graham – Director Law & Governance and Monitoring Officer, and Natasha Clark, Governance and Elections Manager.

Revised Scrutiny Guidance for Local Government has been published by the Ministry of Housing, Communities and Local Government, in response to a Communities and Local Government Select Committee investigation that concluded in 2018.

A briefing note is attached which provides an overview of the guidance, and a full copy of the guidance is attached as Appendix 1.

**9. Air Quality Update (Pages 41 - 54)**

Trevor Dixon, Environmental Protection and Licensing Manager.

An update will be provided on air quality monitoring carried out across the District.

A briefing note is attached with further information, including a copy of the September 2019 Air Quality Action Plan at Appendix 1.

**10. Committee Work Programme 2019/2020 (Pages 55 - 62)**

Democratic and Elections Officers will give an update on progress regarding subjects raised at previous Committee meetings (appendix 1, attached).

The Committee to consider the work programme (appendix 2, attached).

The Committee will note that Bev Hindle of Oxfordshire County Council is scheduled to attend the December 2019 meeting of the Committee, to give a briefing on the Oxfordshire Growth Board. In order to assist preparations for the December meeting, Committee Members may wish to submit any questions for Bev in advance, to the Democratic and Elections team.

## 11. Exclusion of the Press and Public

The following report(s) contain exempt information as defined in the following paragraph(s) of Part 1, Schedule 12A of Local Government Act 1972.

3- Information relating to the financial or business affairs of any particular person (including the authority holding that information).

4- Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Members are reminded that whilst the following item(s) have been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to resolve as follows:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item(s) of business on the grounds that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part I, Paragraph 3 and 4 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

## 12. Castle Quay

The Interim Property and Investment Manager will give an exempt presentation to update the Committee on Castle Quay.

**Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.**

## Information about this Meeting

### Apologies for Absence

Apologies for absence should be notified to

[democracy@cherwellandsouthnorthants.gov.uk](mailto:democracy@cherwellandsouthnorthants.gov.uk) or 01295 221953 / 01295 221591 prior to the start of the meeting.

### Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

## **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Evacuation Procedure**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

### **Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

### **Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

### **Queries Regarding this Agenda**

Please contact Emma Faulkner / Lesley Farrell, Democratic and Elections  
democracy@cherwellandsouthnorthants.gov.uk, 01295 221953 / 01295 221591

**Yvonne Rees**  
**Chief Executive**

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